

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, January 28, 2019 in the Boardroom of the Port of Lake Charles located at 1611 West Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Michael G. Eason, President
- Elcie J. Guillory, Secretary/Treasurer
- David J. Darbone, Assistant Secretary/Treasurer
- Dudley R. Dixon, Commissioner
- Carl J. Krielow, Commissioner
- Thomas L. Lorenzi, Commissioner

Absent:

- John LeBlanc, Vice President

Also Present:

- Bill Rase, Executive Director
- Richert Self, Deputy Executive Director/Director of Administration and Finance
- Michael Dees, General Counsel
- Jon Ringo, Assistant General Counsel
- Channing Hayden, Director of Navigation
- Donald Brinkman, Director of Security/Engineering, Maintenance and Development
- Dan Loughney, Director of Marketing and Trade Development
- Todd Henderson, Director of Operations
- Michelle Bolen, Executive Administrative Assistant

Mr. Eason called the meeting to order at 5:00 P.M. and asked Mr. Guillory to give the invocation. Mr. Darbone led the Board and audience in the Pledge of Allegiance.

Mr. Eason asked if there were any public comments regarding any items on the agenda. There were none.

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1. Approval of the December 17, 2018 Regular Meeting Minutes.
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Mr. Dixon offered a motion to approve the December 17, 2018 Regular Meeting Minutes. Mr. Lorenzi seconded the motion and it carried unanimously.

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2. Submission 2019 – 001 authorizing the Executive Director to issue a purchase order for gate access control security services with Vinson Guard Service, Inc.
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Mr. Rase stated every few years staff submits proposals for the gate guards. They received six different companies' proposals. Staff interviewed three of them and chose Vinson to provide the guard service for 2019. Mr. Dixon offered a motion to adopt Resolution 2019- 001 to authorize the Executive Director to issue a purchase order for gate access control security services with Vinson Guard Service, Inc. Mr. Krielow seconded the motion and it carried unanimously.

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3. Executive Director Quarterly Expenses Briefing Note
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The Executive Director Quarterly Expenses Briefing Note was rendered to the Board and is on file in the Executive Offices.

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4. DBE Briefing Note
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The DBE Briefing Note was rendered to the Board and is on file in the Executive Offices.

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5. Stevedoring Licenses Briefing Note
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The Stevedore Licenses Briefing Note was rendered to the Board and is on file in the Executive Offices.

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6. December 2018 Financials Briefing Note
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The December 2018 Financials Briefing Note was rendered to the Board and is on file in the Executive Offices.

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7. Monthly Staff report from Deputy Executive Director Monthly Report.
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The Deputy Executive Director's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 8. Monthly Staff report from Director of Navigation.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from Director of Engineering, Maintenance,
and Development and Security.

The Director of Engineering, Maintenance, and Development and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 12. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

 13. Executive Session and appropriate action in any of the following matters:

Mr. Eason asked for a motion to enter into Executive Session. Mr. Guillory offered a motion to enter into Executive Session. Mr. Krielow seconded the motion and it carried unanimously.

The Board entered into Executive Session at 5:06 p.m.

- Suit against the Port of Lake Charles – Suit No. 2013-001091-14th JDC, State of LA.
- Suit against the Port of Lake Charles – Suit No. 2014-004268-14th JDC, State of LA.
- IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
- LCHTD vs IFG Port Holding, LLC – Case: 2:16-cv-00785 U S District Court, Western District of Louisiana, Lake Charles Division

The Board returned from Executive Session at 6:25 p.m.

Mr. Eason stated no action was taken in Executive Session.

 14. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Eason asked for a motion to adjourn. Mr. Dixon offered a motion to adjourn and Mr. Krielow seconded the motion and it carried unanimously. The meeting adjourned at 6:25 p.m.

All discussions held on the above items were recorded using the FTR Gold program, and saved on the District’s main file server in the District’s office.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

 MICHAEL G. EASON, Vice President

ATTEST:

 ELCIE J. GUILLORY, Secretary/ Treasurer