Requirements for Electronic Facility Access

An application for entrance into the Lake Charles Harbor and Terminal District's properties and facilities must be completed and presented to the duly authorized District's representative; *applications are only accepted for durations of 90 days or more*. Applications are available at the Port of Lake Charles Harbor Police Department, located at 150 Marine Street, Lake Charles, Louisiana or on the Port of Lake Charles web site www.portlc.com.

Person (s) requesting electronic access to the facility shall complete the application in its entirety and present the application to the appropriate Port of Lake Charles representative for review and approval. Once approved, the applicant will be contacted by a Harbor Police representative. Person(s) presenting the application to the Harbor Police Department will also be required to present authorized picture identification (e.g. current driver's license, employee ID badge, law enforcement credentials) and their valid Transportation Identification Workers Credential (TWIC).

It is the responsibility of the TWIC holder to present and swipe the card each time entrance is made at the card reader prior to entry. Vehicles are subject to be searched before entry into the facility, while on facility property, and/or at exit from the facility. If authorization allows entrance to the Administrative Offices, the TWIC must again be swiped at the card reader allowing access to Administration. The same is required upon exiting the Administration Building.

Further, the authorization of facility entrance is at the sole discretion of the Lake Charles Harbor & Terminal District. The approval of the facility entrance application is done so at the sole discretion of the Lake Charles Harbor and Terminal District (Port of Lake Charles) and must be approved by the appropriate Director before access is granted.

A valid T.W.I.C. card is required to have unescorted access to City Docks, restricted areas at Bulk Terminal #1 and any other Port properties as required.