

# LAKE CHARLES HARBOR AND TERMINAL DISTRICT APPLICATION FOR TWIC ESCORT

In accordance with 33 CFR 101.514, it is the policy of the Lake Charles Harbor and Terminal District (POLC) that all persons requiring unescorted access to restricted POLC facilities must possess a Transportation Worker Identification Credential (TWIC) before such access is granted. Persons seeking access to POLC facilities who do not physically possess a TWIC may only enter POLC facilities with a POLC approved TWIC escort as a side-by-side companion. Each designated TWIC escort will be allowed to escort a maximum of five (5) individuals at any one time.

The sponsoring employer making the nomination for TWIC escorts shall submit the application at least seven (7) days prior to assignment as a TWIC escort. Application shall include a copy of the TWIC of each nominated employee and proof of training as per 33 CFR105.215. In addition, the sponsoring employer must provide proof that the nominated TWIC escort is a full time employee of the company.

In requesting application for TWIC escorts, the sponsoring company assumes all responsibility for each nominated employee to meet the mandated TWIC escorting requirements relating to restricted area access and agree to assume any liability imposed by competent Federal authorities for failure of such nominated employee to discharge all responsibilities in accordance with all federal law and policy.

Company Name \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Contact person title \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Email \_\_\_\_\_

**Nominated Employee information:**

Full Name	DOB	Cell Phone Number	TWIC Expiration

TWIC escorting privileges are granted at the sole discretion of the POLC, for a period determined by the POLC, and the POLC reserves the right to deny granting escorting privileges or to suspend, revoke or deny renewal of escorting privileges previously granted, as follows:

- (1) Submittal by an employer or nominated applicant of false or misleading information.
- (2) Failure to adhere to the policies, rules and regulations of the POLC or other applicable federal, state or local laws and regulations, including, but not limited to:
  - Any attempt to gain entrance to the POLC's facilities, or restricted areas within its facilities, through fraud or deception;
  - Any attempt to bypass established entry points;
  - Use or attempted use of a credential issued to anyone other than the approved TWIC escort, or loaning of an approved TWIC escort credential to another person;
  - Failure to perform escorting duties in the manner prescribed in this policy.
- (3) Submittal by an approved TWIC escort of false or misleading information or refusing to cooperate in a security-related investigation.
- (4) Conviction of an approved TWIC escort of any offense for which he or she would have initially been denied approval in accordance with the policies of the POLC.
- (5) Failure to present a TWIC upon request or loss of TWIC privileges.
- (6) An employer no longer meets the criteria under which its eligibility was initially established or an approved TWIC escort leaves the employment of the company for which escorting privileges were approved.

**SUBMITTED BY:**

Signature \_\_\_\_\_ Printed name \_\_\_\_\_  
 Date \_\_\_\_\_

**APPROVED:**

Signature \_\_\_\_\_ Printed name \_\_\_\_\_  
 Date \_\_\_\_\_