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# PORT OF LAKE CHARLES

## N O T I C E

**Regular Board Meeting**

**DATE ISSUED: September 13, 2024**

TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT

Kevin D. Guidry, President  
Mary Jo Bayles, Vice President  
John M. Cradure, Secretary/Treasurer  
Jonathan L. Johnson, Assistant Secretary/Treasurer  
Cheyenne Boudreaux, Commissioner  
Thomas L. Lorenzi, Commissioner  
Julie Miller, Commissioner

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Lake Charles Harbor and Terminal District

DATE: September 23, 2024

TIME: 5:00 P.M.

PLACE: Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

PURPOSE: Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

**Contact Michelle Bolen (337) 493-3501 for more information.**



# PORT OF LAKE CHARLES

## AGENDA REGULAR MEETING Lake Charles Harbor and Terminal District 5:00 P.M., September 23, 2024

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

#### MINUTES

- Approval of the August 26, 2024 Regular Meeting Minutes. 1.

#### SUBMISSIONS

- Submission 2024 – 034 approving an amendment of the 2024 Operating Budget for the Lake Charles Harbor and Terminal District. 2.
- Submission 2024 – 035 authorizing the Executive Director to enter into an agreement with Oracle for the implementation and license subscription of their NetSuite software, and to amend the capital budget. 3.

- Submission 2024 – 036 authorizing the District to enter into a professional service agreement with Meyer & Associates, Inc. for design services for the Industrial Canal Bulk Grain Facility and to amend the 2024 capital budget. 4.
- Submission 2024 – 037 authorizing the Executive Director to enter into a professional services agreement with Lanier & Associates Consulting Engineers for the Berth 7 Fender Rehabilitation at City Docks and to amend the 2024 capital budget. 5.
- Submission 2024 – 038 accepting the lowest responsive bid of Alfred Palma, LLC in the amount of \$1,399,724 for the base bid plus a contingency in the amount of \$280,000 for a total of \$1,679,724 for the Berth 15B Fender Repairs at City Docks and to amend the 2024 capital budget. 6.
- Submission 2024 – 039 accepting the best value proposal of Liebherr, USA Co. in the amount of \$17,325,818.40 for two (2) bulk material handling portal mounted mobile harbor cranes, plus a contingency in the amount of \$600,000 for a total of \$17,925,818.40, and to amend the 2024 capital budget. 7.

**BRIEFING NOTES**

- August 2024 Financials Briefing Note 8.
- FEMA/GOHSEP Briefing Note 9.

**DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 10.
- Navigation Monthly Report 11.
- Operations Monthly Report 12.
- Cargo and Trade Development Monthly Report 13.
- Engineering, Maintenance, and Development Monthly Report 14.
- State Lobbyist Monthly Report 15.
- Federal Lobbyist Monthly Report 16.
- Other Matters which may properly come before the Board. 17.

## **EXECUTIVE SESSION**

- An Executive Session and appropriate action in any of the following matters:
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - LCHTD vs. Terral/C&J Marine
  - LCHTD vs. DII 2023-3566G
  - LCHTD vs. Southern Ionics, et. seq 2024-2230E